

1	UNITED STATES DISTRICT COURT	
2	DISTRICT OF NEVADA	
3	MITCHELL KEITH GOODRUM,	Case No. 3:23-cv-00546-MMD-CSD
4	Plaintiff	<b>ORDER</b>
5	v.	
6	STATE OF NEVADA, et al.,	
7	Defendants	
8		

9           **I. DISCUSSION**

10           On November 7, 2023, Plaintiff, an inmate in the custody of the Nevada  
 11 Department of Corrections (“NDOC”), submitted a document titled “motion for leave to file  
 12 [42 U.S.C. § 1983 claims].” (ECF No. 1-1). Plaintiff did not file a complaint or an  
 13 application to proceed *in forma pauperis* in this matter.

14           Under Federal Rule of Civil Procedure 3, “[a] civil action is commenced by filing a  
 15 complaint with the court.” Fed. R. Civ. P. 3. As such, the Court grants Plaintiff **until**  
 16 **January 8, 2024**, to submit a complaint to this Court.

17           The United States District Court for the District of Nevada must collect filing fees  
 18 from parties initiating civil actions. 28 U.S.C. § 1914(a). The fee for filing a civil-rights  
 19 action is \$402, which includes the \$350 filing fee and the \$52 administrative fee. See 28  
 20 U.S.C. § 1914(b). “Any person who is unable to prepay the fees in a civil case may apply  
 21 to the court for leave to proceed *in forma pauperis*.” Nev. Loc. Special R. 1-1. For an  
 22 inmate to apply for *in forma pauperis* status, the inmate must submit **all three** of the  
 23 following documents to the Court: (1) a completed **Application to Proceed *in Forma***  
 24 **Pauperis for Inmate**, which is pages 1–3 of the Court’s approved form, that is properly  
 25 signed by the inmate twice on page 3; (2) a completed **Financial Certificate**, which is  
 26 page 4 of the Court’s approved form, that is properly signed by both the inmate and a  
 27 prison or jail official; and (3) a copy of the **inmate’s prison or jail trust fund account**  
 28 **statement for the previous six-month period**. See 28 U.S.C. § 1915(a)(1)–(2); Nev.

1 Loc. Special R. 1-2. *In forma pauperis* status does not relieve an inmate of his or her  
2 obligation to pay the filing fee, it just means that the inmate can pay the fee in installments.  
3 See 28 U.S.C. § 1915(b).

4 The Court will grant Plaintiff an opportunity to file a complaint and a fully complete  
5 application to proceed *in forma pauperis* containing all three of the required documents,  
6 or in the alternative, pay the full \$402 filing fee for this action on or before **January 8,**  
7 **2024.**

8 **II. CONCLUSION**

9 For the foregoing reasons, it is ordered that Plaintiff will submit a complaint to this  
10 Court on or before **January 8, 2024.**

11 It is further ordered that the Clerk of the Court will send to Plaintiff the approved  
12 form for filing a 42 U.S.C. § 1983 complaint and instructions for the same. The Clerk of  
13 the Court will also send Plaintiff a copy of his “motion for leave to file [42 U.S.C. § 1983  
14 claims]” (ECF No. 1-1).

15 It is further ordered that the Clerk of the Court will send Plaintiff the approved form  
16 application to proceed *in forma pauperis* by an inmate, as well as the document entitled  
17 information and instructions for filing an *in forma pauperis* application.

18 It is further ordered that on or before **January 8, 2024**, Plaintiff will either pay the  
19 full \$402 filing fee or file a fully complete application to proceed *in forma pauperis* with all  
20 three required documents: (1) a completed application with the inmate’s two signatures  
21 on page 3, (2) a completed financial certificate that is signed both by the inmate and the  
22 prison or jail official, and (3) a copy of the inmate’s trust fund account statement for the  
23 previous six-month period.

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1 Plaintiff is cautioned that this action will be subject to dismissal without prejudice if  
2 Plaintiff fails to timely comply with this order. A dismissal without prejudice allows Plaintiff  
3 to refile the case with the Court, under a new case number, when Plaintiff can file a  
4 complaint and a complete application to proceed *in forma pauperis* or pay the required  
5 filing fee.

6 DATED: November 8, 2023.

7   
8 UNITED STATES MAGISTRATE JUDGE  
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